



Ventura County Community Health Center (CHC) Board Meeting Minutes

Theresa Cho, MD
Ventura County Ambulatory Care
Chief Executive Officer
Medical Director
CHC Executive Director

Martha Ann Knutson
County of Ventura
Assistant County Counsel

Lizeth Barretto
Interim CHC Board Clerk

**Meeting Minutes
October 26, 2023
12:30 - 2:00 PM**

**2240 E Gonzales Rd
Suite 200,
Oxnard, CA 93036**

CHC BOARD MEMBERS:

DAVID TOVAR, District 3
Chair

RALPH REYES, District 3
Vice Chair

ESPY GONZALEZ, District 2
Secretary

RENA SEPULVEDA, District 1
Treasurer

MANUEL MINJARES, District 3

RENEE HIGGINS, MD, District 3

MELISSA LIVINGSTON, District 4

JAMES MASON, District 5

ROBERT RUST, District 3

MONIQUE NOWLIN, District 1

Call to Order:

David Tovar called the meeting to order at 12:34 PM.

1. Roll Call

David Tovar	Present
Ralph Reyes	Present
Espy Gonzalez	Present
Rena Sepulveda	Present
Manuel Minjares	Absent
Renee Higgins, MD	Absent
Melissa Livingston	Absent
James Mason	Present
Robert Rust	Present
Monique Nowlin	Present

Roll call confirmed that a quorum was present.

2. Ventura County Staff Present

Lizeth Barretto, HCA – Ambulatory Care
Liwei Chiang, HCA - Ambulatory Care
Theresa Cho, HCA – Ambulatory Care
Martha Knutson – County Counsel
Dee Pupa, HCA - Ventura County Health Care Plan
Joni Bhutra – Ambulatory Care
Christina Woods – Ventura County Health Care Plan
Robert Bravo – CEO’s Office
Kathy Tiscareno – Ambulatory Care
Jon Aether – Ambulatory Care

Public Present

Dr. Samuel Phang from Las Islas North clinic.

3. Public Comments

The CHC Board received public comment from Dr. Samuel Phang regarding his concern about the closure of Las Islas North on Saturdays.

Action Items:

4. Approval of CHC Board Meeting Agenda for October 26, 2023

Lizeth Barretto asked to remove Susan White Wood from the agenda, move up the clinic presentation to after action items, swap Quality to present at 1pm, and remove activity report from the agenda for action.

Board member Rust motioned to approve the agenda with the changes from Lizeth Barretto. Board member Reyes seconded. The motion passed.

5. Approval of CHC Minutes for September 28, 2023

Board Member Reyes motioned to approve the minutes. Board member Gonzalez seconded. The motion passed.

6. Approval to Update Magnolia West Address to Add New Dental Suite to Scope

Lizeth Barretto requested to add the new dental suite, suite 101, to the current Magnolia West location under the FQHC scope.

Board Member Sepulveda motioned to approve. Board Member Nowlin seconded. The motion passed.

7. Approval of Annual Activity Report

Removed from agenda for action. To be on November agenda for approval.

8. Approval of FY 2-23 Bridge Access Program Supplemental Award

Award received from HRSA for continued vaccination efforts, just under \$75,000. Submitted budget to use funds for continued temporary staffing of various temporary staff such as LVN's.

Board Member Mason motioned to approve, Board Member Rust seconded. The motion passed.

9. Review and Approval of Quality Update

Presentation from Michelle Meissner on third quarter quality update.

Board Member Nowlin motioned to accept the presentation. Board Member Sepulveda seconded. The motion passed.

Presentation Items:

10. Mandalay Bay Clinic Presentation

Presentation from Kathy Tiscareno, Outpatient Clinic Administrator on the Mandalay Bay clinic.

Board Chair Tovar asked if patients do not show up for well child visits. Kathy responded; parents may forget. Transportation has been a problem in the past, but currently there is a gold coast program that provides transportation. Kathy said they are re-confirming the same day to remind parents, and the other issue is scheduling too far out in advance.

Board member Reyes asked if more appointments have been met with the calling ahead. Kathy responded yes and described that the patients who have not confirmed the Artera text message that is automatically sent out prior to appointments, they call the day of or day before to confirm the appointment.

Board member James discussed a movement going on with the school system/superintendent on perhaps the mobile unit being utilized for visits at the schools.

Dr. Cho gave information on mobile unit utilization, which is mostly at health fairs. She described that there are barriers on both sides (school district and health care) especially with data sharing. The big focus for the end of the year is well child visits and we are working with Gold Coast Health Plan on strategies to implement to increase well child visits.

Tovar said Gold Coast has 6 data sharing agreements with local schools which may contribute to a way to get the mobile unit out.

Dr. Bhutra is volunteering to be part of the mobile unit.

Kathy Tiscareno brought up that previously vaccine supply was an issue to keep in mind.

Dr. Cho & David to connect outside of meeting to discuss logistics.

Discussion Items:

11. Continued Business

a. Other Grants Updates

i. CHC Board Member Recruitment

- Next appointment should be consumer members who have been seen within FQHC system at least once within the last 2 years.

12. CEO Update – Dr. Theresa Cho, HCA, Ambulatory Care

Dr. Cho shared that Liwei Chiang, Ambulatory Care CFO is leaving Ambulatory Care but staying within the system by returning to the Ventura County Health Care Plan. He has been working on one of our high priority items which is the rate resetting for 7 of our clinics. Much of the work has been validating that the work has been done and the correct coding and billing was done. Costs in all areas have gone up, staff, medical supplies, etc. and the increased rates will increase stability.

Santa Paula clinic on Main Street has reopened for patient care. Patient beds are being replaced at multiple clinics. New vital machines are being distributed.

CPM is Cerner Practice Management, and the start date has been delayed until February 2024 with training in January 2024. Dr. Cho states that there is a consultant who is very well versed in Cerner who is helping to train physicians about the tricks and shortcuts available.

13. Board Comments

Board member Mason asked what the cap is for incentives to patients with the gift cards. Board Member Tovar is not aware of a cap for the members, but it must be approved through DHCS. Board Member Tovar said that provider incentives are more complicated with regulations.

14. Staff Comments

Christina Woods asked about member co-pays due to recent experience at a clinic where after the visit, she attempted to pay and the staff refused and said she would be billed in the mail later. Lizeth says there are multiple factors and a follow up can be done.

15. Adjournment – Adjourn 1:46 pm.

Audio files of the CHC Co-Applicant Board meetings are available by contacting the CHC Co-Applicant Board Clerk at chcboardclerk@ventura.org

Minutes submitted by: Lizeth Barretto, Interim CHC Board Clerk

**Next Meeting: Thursday, November 16, 2023
855 Partridge Drive, Ventura, CA 93009**