



Ventura County Community Health Center (CHC) Board Meeting Minutes

Theresa Cho, MD
Ventura County Ambulatory Care
Chief Executive Officer
Medical Director
CHC Executive Director

Marth Ann Knutson
County of Ventura
Assistant County Counsel

Lizeth Barretto
Interim CHC Board Clerk

**Meeting Minutes
December 14, 2023
12:30 - 2:00 PM**

**2240 E Gonzalez Rd,
Suite 200
Oxnard, CA 93036**

CHC BOARD MEMBERS:

DAVID TOVAR, District 3
Chair

RALPH REYES, District 3
Vice Chair

ESPY GONZALEZ, District 2
Secretary

RENA SEPULVEDA, District 1
Treasurer

MANUEL MINJARES, District 3

RENEE HIGGINS, MD, District 3

MELISSA LIVINGSTON, District 4

JAMES MASON, District 5

ROBERT RUST, District 3

MONIQUE NOWLIN, District 1

Call to Order:

David Tovar called the meeting to order at 12:36 PM.

1. Roll Call

David Tovar	Present
Ralph Reyes	Present
Espy Gonzalez	Present
Rena Sepulveda	Present
Manuel Minjares	Present
Renee Higgins, MD	Present
Melissa Livingston	Present
James Mason	Present
Robert Rust	Present
Monique Nowlin	Present

Roll call confirmed that a quorum was present.

2. Ventura County Staff Present

Lizeth Barretto, HCA – Ambulatory Care
Theresa Cho, MD, HCA – Ambulatory Care
Marty Knutson – County Counsel
Elizabeth Galway, HCA – Ambulatory Care
Ivonne Hernandez, HCA – Ambulatory Care
Jon Aether, HCA – Ambulatory Care

Public Present

3. Public Comments

Action Items:

4. Approval of CHC Board Meeting Agenda for December 14, 2023

Board member Reyes motioned to approve. Board member Mason seconded. Motion passed.

5. Approval of CHC Minutes for November 16, 2023

Board member Minjares motioned to approve. Board member Gonzalez seconded. Motion passed.

Presentation Items:

6. Las Posas Clinic Presentation

Presentation of the Las Posas clinic and services provided from Clinic Administrator Ivonne Hernandez.

Discussion Items:

7. Continued Business

- a. We are still working on closing out some grants. HRSA reached out regarding the progress report and may result in some action items for this board.

8. CEO Update – Theresa Cho, MD - HCA, Ambulatory Care

We had a huge push for well-child visits. We identified a deficit of approx. 3,000 well-child visits with 12 weeks left in the year. We initially thought the goal may be out of reach but put in the efforts anyways with extra shifts: late nights & Saturdays. The target was approx. 300 visits per week and last week we did over 600. The deficit is about 150 currently and we believe we will hit the metric. The sense of the mission is so strong in the staff and they are willing to continue their hard work and add shifts these extra shifts.

Clinic visit volumes are almost back to pre-pandemic levels. Formal presentation to come to this Board after year close.

9. Board Comments

- a. Happy Holidays.
- b. 2024 meeting invites to be sent out.

10. Staff Comments

- a. January meeting to be a celebration for Susan White Wood and Chaya; as Chaya returns from maternity leave.

11. Adjournment – **Adjourn 12:55 pm.**

Audio files of the CHC Co-Applicant Board meetings are available by contacting the CHC Co-Applicant Board Clerk at chcboardclerk@ventura.org

Minutes submitted by: Lizeth Barretto, Interim CHC Board Clerk

**Next Meeting: Thursday, January 25, 2023
2240 E Gonzalez Rd, Suite 200, Oxnard, CA 93036**