



VENTURA COUNTY  
**PUBLIC HEALTH**  
A Department of Ventura County Health Care Agency

Ventura County Public Health  
Invites Applications for

# MEDICAL DIRECTOR

Competitive Salary

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Recruitment Until Filled



# OUR COUNTY AND COMMUNITY

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Ventura County is located on California's "Gold Coast," approximately 35 miles northwest of Los Angeles and 20 miles southeast of Santa Barbara. Residents enjoy rolling hills and sweeping ocean views in a nearly perfect Mediterranean climate with an average annual temperature of 74 degrees. The beauty and weather combined with a wonderful quality of life are among the many reasons our residents choose to call Ventura County "home."

Ventura County is a "general law" county governed by a five-member, elected-by-district Board of Supervisors. The Supervisors appoint a County Executive Officer (CEO) to oversee the County budget and day-to-day operations and advise, assist, and act as an agent for the Board in all matters under the Board's jurisdiction.

The County provides a wide variety of services from 27 different departments and agencies, including safety and social services, healthcare, airports, harbor, resource management, libraries, information technology, and public works.

## THE AGENCY

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The Ventura County Health Care Agency is comprised of: Hospitals, Ambulatory Care - Medical Clinics, Behavioral Health, Public Health, and Emergency Medical Services. The Public Health Department's mission is to support environments that protect and promote the health and well-being of everyone in Ventura County. Its vision is to be the healthiest county in the nation, and its top essential services include diagnosing and investigating health problems and hazards in the community; enforcing laws and regulations that protect health and ensure safety; evaluating effectiveness, accessibility, and quality of personal and population-based health services; and always researching for new insights. The Public Health Department is accredited by the nationally recognized Public Health Accreditation Board, which sets uniform standards to provide services necessary to keep communities healthy. We continue to achieve these standards and set new goals for improvement to better serve Ventura County.

For more information, visit [vchca.org](http://vchca.org).

# THE POSITION

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Ventura County Public Health (VCPH), a Ventura County Health Care Agency department, is currently seeking letters of interest for a contracted Medical Director for the Healthy Children's Division. This competitively compensated contract position will require an average of 24 hours weekly, with no employment benefits. Professional liability coverage is included.

VCPH has a comprehensive Healthy Children's Division characterized by collaborative and effective working relationships with the local health system, health providers, local managed care system, and community-based organizations. The Healthy Children's Division includes California Children's Services (CCS), CCS Medical Therapy Program, Childhood Lead Poisoning Prevention Program, and Healthy Homes Ventura County.

**The responsibilities of the Healthy Children's Division Medical Director include, but are not limited to:**

- Provide medical direction and oversight of staff and program services;
- Ensure adherence to clinical guidelines and standards of care for children and youth with special health care needs;
- Interpret and lead the development and implementation of medical policies and procedures in accordance with state legislation/regulation;
- Support clinical decision-making, provide guidance on complex medical cases, and provide input on treatment plans for clients enrolled in the programs;
- Provide medical consultation and oversight of the medical eligibility determination process for CCS and the CCS Medical Therapy Program (MTP);
- Provide medical oversight of clinical services, Medical Therapy Conferences, and physician consultants in the MTP;
- Analyze program data to identify trends, gaps in services, and opportunities for improvement; identify and lead quality improvement initiatives to enhance service delivery and client outcomes;
- Collaborate with program administrators to develop and implement program goals and objectives;
- Serve as a liaison through participation in advisory committees, workgroups, and stakeholder meetings between CCS and other state and local agencies, healthcare providers, and community organizations;
- Advocate for the needs of youth and children with special health care needs at local and state levels;
- Provide medical direction and oversight for utilization review, quality assurance, and continuous quality improvement;
- Assist in the resolution of conflict with providers, families, and partners where medical expertise is required or appropriate;
- Stay current with advancements in pediatric medicine and disseminate relevant information to staff;
- Serve as the acting Public Health Officer when directed by the Public Health Director or Public Health Officer; and
- May assist in planning, organizing, coordinating, and responding to public health emergencies.

# TYPICAL QUALIFICATIONS

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## IDEAL CANDIDATE

Demonstrates understanding of the medical management of children and youth with complex health care needs; demonstrates working knowledge of state and federal laws and regulations regarding children's health; can plan, organize, direct, and coordinate medical services; demonstrates a passion to advocate for and ensure access to health care for children and youth.

## EDUCATION, TRAINING, AND EXPERIENCE

- Unrestricted physician and surgeon license to practice medicine in the state of California, issued by the Medical Board of California or Osteopathic Medical Board of California at the time of contract. Board Certified in Pediatrics, Internal Medicine, or Family Practice. Pediatrics is desirable. CCS paneled provider preferred.
- Minimum three years experience in the practice of medicine. A master's degree in public health (MPH) is desirable and may be substituted for one year of the required experience as a licensed physician.
- Possession of a valid California Driver's license.

## KNOWLEDGE

- Knowledge of current maternal, child, and adolescent health practices, programs and services.
- Knowledge of current developments, trends, and research in the medical field.
- Working knowledge of clinical supervisory principles and practices.
- Knowledge of pharmacology and psychopharmacology, including laws regarding informed consent, dosage ranges, drug incompatibilities, and side effects.
- Working knowledge of health record documentation and electronic health record management.
- Working knowledge of principles, practices, and techniques of general medicine and its application.
- Working knowledge of appropriate medical diagnosis and treatment.
- Knowledge of organization of hospitals and clinics.
- Knowledge of communicable disease control.
- Knowledge of public health practices and procedures.

# RECRUITMENT PROCESS

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Letters of interest that address the ideal candidate's elements and qualifications will be reviewed to ensure that the candidate meets minimum qualifications. Qualified candidates will be offered interviews with the announcement of the selection anticipated in mid-April 2025. A contract for services will be finalized, with a start date mutually agreed upon by the Medical Director-candidate and the County.

If interested in this position, please submit a letter of interest with a resume or curriculum vitae, copies of California Medical License and DEA license, and Board certification subspecialty certification (if applicable). Please also provide contact information for three professional references. All information should be received by the VCPH no later than **Monday, March 31, 2025, at 5 p.m.**

**Emailed submissions will be accepted at [PH-HR@ventura.org](mailto:PH-HR@ventura.org).**

**Or mail to:**

**Public Health Administration  
2240 E. Gonzales Road, Suite 210  
Oxnard, CA 93036**

Questions should be directed to:

Erika Soltero-Perez, Workforce Manager, at 805-981-5101